Transfer Student Process

Evaluation of Transfer Credits

All transfer credits must be completed at a regionally accredited degree-granting institution, and be earned with a grade of C- or better.

Students with Prior Degree

- BA/BS degree- All GEU courses are automatically waived
- AA degree- All GEU courses are automatically waived
- AS degree- Math, English and Divisional Core courses are automatically waived. The Divisional Choices must still be completed.
- Associate in Applied Science- No GEU requirements are waived

Individual Course Evaluation

- Courses are evaluated by comparing course descriptions to Lyndon's.
  - If possible, transfer courses are assigned an equivalent Lyndon course number.
  - If not possible, the course is considered a department or general elective and is assigned a department code and academic level.
  - Example: PSY 2000 is a Psychology department elective

Divisional Core/Choice Equivalencies

- To fulfill a Divisional Core or Divisional Choice, transfer courses are examined to see if they are in keeping with the spirit of General Education Units. These courses may, but do not have to be, equivalent to Lyndon's options.
- If the transfer student has two courses in the humanities, arts, or social sciences that are in spirit of General Education Units, the student is waived both the core and the choice.
- For the Nature Science requirement, if the student has a three credit science course and a four credit science course with a lab in different disciplines, both the Natural Science Core and Choice are waived.

Department Course Equivalencies

- Department courses are reviewed for equivalencies as much as the Associate Registrar feels comfortable with. At times, the Associate Registrar may call upon a Department Chair for assistance in determining transfer course equivalency.
- If faculty would like to be included in this process earlier or more often, contact the Associate Registrar, Heather Ring.

Other Exemptions or Equivalencies

- Students who transfer in with 12+ credits or have taken a First Year Seminar course at their prior college are exempt from taking INT-1020.
Transfer Student Process

Admissions receives information from prospective transfer student

Transcript to Associate Registrar (Heather Ring)

Transcript evaluated (See notes on back)

Student chooses not to attend LSC

Transfer Equivalency Report and Academic Evaluation letter (with explanation) is sent to student and copies sent to Admissions

Less than 60 credits, student attends SOAR

Student pays deposit

Student meets with faculty advisor from major department

More than 60 credits, student signs up to meet with faculty NOT during SOAR

Department advisor accepts transfer credits as evaluated by Associate Registrar

Department advisor decides to change some equivalencies based on conversation with student

1 for 1 equivalencies* emailed to Associate Registrar

Other equivalencies** require Waiver of Graduation Requirement form submitted to Evelyn Franz

Student registers for classes

*One class at another institution equals to one class at Lyndon

**Other equivalencies based on work experience or a combination of other coursework